



## The Institution of Engineers, Malaysia

(Penang Branch)

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14th January 2025

To All Corporate Members of  
The Institution of Engineers, Malaysia (Penang Branch)



### NOTICE OF 58<sup>th</sup> ANNUAL GENERAL MEETING

NOTICE is hereby given that the 58<sup>th</sup> Annual General Meeting (AGM) of The Institution of Engineers, Malaysia (Penang Branch) will be held as follows:

Date : **8<sup>th</sup> March 2025 (Sat)**  
Time : **10.30am**  
Venue : **IEM Penang Secretariat Office, E-Gate, Penang.**

Note: Members are requested to confirm their reservation by registering for the event at IEM Penang Branch Event Online Registration System (<https://event.iempenang.org>) not later than **6<sup>th</sup> March 2025**.

**The AGENDA for the Annual General Meeting is as follows: -**

1. Welcoming Address by the Chairman session 2024/2025.
2. Opening Address by the President of IEM
3. Confirmation of Minutes of the 57th Annual General Meeting held on 24<sup>th</sup> Feb 2024.
4. Report by Honorary Treasurer
5. To approve the audited Annual Statement of Accounts as of 31<sup>st</sup> December 2024.
6. Announcement of Office-bearers for session 2025/206.
7. Incoming Chairman's Address
8. Matters arising  
(of which due notice has been received by the secretariat on or before 28<sup>th</sup> February 2025).

Your presence will contribute to the success of this meeting.

Thank you.

**Ir. CHOO LAY GUAT, JULIET**

Honorary Secretary

IEM Penang Branch